

## **GREENLEAF TOWNSHIP BOARD OF REVIEW MINUTES – December 12, 2023 Draft**

**Present:** Kennedy Brown, Bernadette Cain, Charles VanErp, Barb Godlewski (Alternate), Connie Lipka (Assessor)

**Absent:**

1. **Call to Order** – Meeting called to order at 9:00 AM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI.
2. **Pledge** – Pledge of Allegiance was recited.
3. **Approval of Agenda** – Motion by Cain, seconded by Brown to accept the agenda without changes. Motion passed.
4. **Minutes** – July 2023. Motion by Brown, seconded by Godlewski to approve the minutes as presented. Motion passed.
5. **Assessor Report** – Assessor advised BOR of changes in law for Veteran Exemptions. These will now be approved by the Assessor. She also advised the group that the Department of Treasury will be doing an audit of the Greenleaf BOR in 2024, and outlined some of the audit criteria including the need for updated training. She noted that there were no items for BOR consideration at this time.
6. **Board of Review Action** – No action was needed.
7. **Public Comments** – Meeting was opened for public comment at 10:08 AM and closed at 10:09 AM. No public was present.
8. **Adjourned at** – Motion by Cain, seconded by Brown to adjourn the meeting. Meeting adjourned at 10:17 AM.
9. **Date of Next Meeting** – Tuesday, March 5, 2024 at 9:00 AM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI.  
Monday March 11, 2024 from 9:00 AM to 3:00 PM, at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI.  
Wednesday, March 13, 2024 from 3:00 PM to 9:00 PM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI  
Tuesday July 16, 2024 at 9:00 AM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI  
Tuesday December 10, 2024 at 9:00 AM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI.