

**GREENLEAF TOWNSHIP BOARD OF REVIEW AENDA – December 10, 2024**

**Present:** Kennedy Brown, Bernadette Cain, Charles VanErp, Barb Godlewski (Alternate), Connie Lipka (Assessor), Andrew Nahernak (Supervisor-arrived 9:05AM)

**Absent:**

1. **Call to Order** – Called to Order at 9:00 AM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI
2. **Pledge of Allegiance** was recited.
3. **Approval of Agenda** – Motion by Cain, seconded by Brown, to approve the agenda with the correction of Minutes date (changed to July), Log date (changed to December) and Next Meeting date (changed to March 4, 2025). Motion passed.
4. **Minutes** – Motion by Brown, seconded by Cain, to approve the July 2024 Board of Review Minutes as presented with the correction of incorrect item numbers (changed by autocorrect when the minutes were copied to the agenda). Motion passed.
5. **Assessor Report** – Assessor recommended that all members attend an annual training, and advised that there would be training at the Sanilac County Career Center on 2/12/25 from 9 AM to Noon (810-989-6925). She finalized dates for the March Board of Review (March 4<sup>th</sup>, March 10<sup>th</sup> and March 12<sup>th</sup>), and recommended that the township Board pass a resolution to allow alternative dates to those required by Treasury in the event this should be needed in the future. Ms. Lipka requested that Personal Property Parcel 130-900-000-889-00 be removed from the roll as the business no longer exists on that parcel (see log below). Motion by Brown, seconded by Cain, to approve the Assessors report and remove Parcel 130-900-000-889-00 from the tax roll as recommended by Assessor. Motion passed.

**6. Board of Review Action –**

Greenleaf Township Board of Review Log – December 2024										
Parcel No.	Year	Owner	Pre AV	Post AV	Pre TV	Post TV	Pre PRE	Post PRE	Comments	BOR Action
130-900-000-889-00	2024	Legendary Fabrication & Welding	20,000	0	20,000	0			Building owner was not owner of Personal Property. Business owning the Personal Property no longer exists at the address. AV and TV changed from \$20,000 to \$0 and Parcel removed from the tax roll.	Approved

7. **Public Comments** – The meeting was opened for public comment at 9:33 AM, and closed at 9:34 AM. No public was present.
8. **Adjournment** – Motion by Cain, seconded by Brown, to adjourn the meeting at 9:35 AM. Motion passed.
9. **Date of Next Meeting** – Tuesday March 4, 2025 at 9:00 AM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI.  
 Monday March 10, 2025 from 3:00 PM to 9:00 PM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI.  
 Wednesday March 12, 2025 from 9:00 AM to 3:00 PM at the Greenleaf Township Hall, 6435 Bay City-Forestville Rd, Cass City, MI.

**Respectfully submitted:** Bernadette Cain