

GREENLEAF TOWNSHIP BOARD
Meeting Minutes January 18, 2024
Greenleaf Township Hall, 6435 Bay City Forestville Road, Cass City MI 48726

Meeting called to order by: Supervisor Robert Delong at 7:00 PM

Pledge:

Guests: County Commissioner Jon Block

Roll Call: Members Present: Ken Brown, Randy Schuette, Deb McClorey, Judy Keller, Bob Delong

Report by Commissioner Block on ARAP funds for Sanilac Co, Master plan, and solar.

Motion by Trustee Brown to approve agenda as presented, second by Treasurer McClorey. Motion carried.

Motion by McClorey to approve minutes from November 26, 2023 with changes, second by Trustee Ken. Motion carried.

Motion by Clerk Keller to approve treasurers report for November & December, second by Trustee Brown. Motion carried.

Reports:

- A) Planning Commission: Looking for a new member & alternate for zba
- B) Zoning Administrator: Rebuilds and training

Old Business:

- a) No word from Bingham Twp Fire on invoice
- b) East side fence row and eve troughs on hold until spring

New Business:

- a) Motion by Trustee Brown to pay routine bills for February and March, second by Trustee Schuette. Motion carried.
- b) Motion by Trustee Schuette to use Wilkinson to brine roads for 2024 at cost of \$14,430.00, second by Trustee Brown. Motion carried.
- c) Motion by Trustee Brown to pay and renew contact with Elkland Twp Fire Department for the cost of \$10,625.00, second by Trustee Schuette. Roll call vote: Schuette y, Brown y, McClorey y, Keller y, Delong y. Motion carried 5 yeas 0 nays
- d) Motion by Trustee Schuette to use Minden City Herald as paper for publications, second by Trustee Brown. Motion carried.
- e) BOR members sworn in: Bernadette Cain, Kenndy Brown, Barb Godlewski, Chuck VanErp.
- f) Zoning administrator sworn in: Chuck VanErp
- g) Motion by Trustee Brown to approve and pay \$185.00 for training for zoning administrator, second by Treasurer McClorey. Motion carried.

Public comment: None

Respectfully submitted

Judy Keller

Clerk

GREENLEAF TOWNSHIP BOARD
May 16, 2024 Meeting Minutes
Greenleaf Township Hall, 6435 Bay City Forestville Road, Cass City MI 48726

Meeting called to order by: Supervisor Bob DeLong at 7:00 PM

Pledge

Guests: Katherine Wilson, Sanilac Co Chapter of MTA

Roll Call: Members Present: Bob, Ken, Randy, Deb & Judy

Motion by Treasurer McClorey to approve agenda with adding line items G & F. second by Trustee Schuette. Motion carried.

Motion by Treasure McClorey to approve minutes from the March 21, 2024 meeting, second by Trustee Schuette. Motion carried.

Motion by Trustee Schuette to approve treasurer report, second by Trustee Brown. Motion carried.

Clerk Correspondence: Bingham Township rate increase for the next 3 years.

Reports:

- A) Planning Commission: Working on costs of special meetings and fines.
- B) Zoning Administrator: No report

Old Business:

- a) Seeking bids for eve toughs. Randy has cleaned up east side. Motion by Treasure McClorey to spend up to \$250 for stump removal and seed, second by Trustee Brown. Motion carried. Trustee Schuette abstained.
- b) Motion by Trustee Schuette to buy 2 sets turn out gear for Elkland Twp Fire Department, second by Trustee Brown. Roll call vote: Brown y, Schuette y, McClorey y, Keller y, DeLong n. Motion carried 4 yeas 1 nay.

New Business:

- a) Motion by Trustee Brown to approve routine bills for June & July 2024, second by Trustee Schuett. Motion carried.
- b) Motion by Trustee Schuette to approve purchase of 2 laptops from Staples for \$1058.66, second by Trustee Brown. Roll call vote: Brown y, Schuette y, McClorey y, Keller y, DeLong. Motion carried 4 yeas 0 nays.
- c) Motion by Treasurer McClorey to table berm removal, second by Trustee Brown. Motion carried
- d) Motion by Treasurer McClorey to gavel 6 miles of roads (6,000 tons), Gilbert from Cumber to Cleland, Holbrook from Germania to Bad Axe, Hadley 3 miles north of Cass City Rd., second by Trustee Schuette. Roll call vote: Brown y, Schuette y, McClorey y, Keller y, DeLong y. Motion carried 5 yeas, 0 nays.
- e) Motion by Treasurer McClorey to table Cumber Rd rebuild, second by Trustee Schuette. Roll call vote: Roll call vote: Brown y, Schuette y, McClorey y, Keller y, DeLong y. Motion carried 5 yeas, 0 nays.
- f) New representative needed for ambulance committee. Bob & Randy
- g) Supervisor DeLong to get bids on berm cutting and gavel on Germania Rd north of BCFV Rd

Public comment: None

Motion by Trustee McClorey to adjourn meeting, second by Trustee Schuette. Motion carried. Meeting adjourned at 9 PM.

Respectfully submitted
Judy Keller
Clerk

GREENLEAF TOWNSHIP BOARD
September 19, 2024 Meeting Minutes
Greenleaf Township Hall, 6435 Bay City Forestville Road, Cass City MI 48726

Meeting called to order by: Supervisor Bob Delong @ 7:00 PM

Pledge

Guests:

Roll Call: Members Present: Trustee Brown, Treasurer McClorey, Supervisor Delong, Trustee Schutte, Clerk Keller

Reports:

A) Planning Commission:

- a. Motion by Clerk Keller to send meeting fee schedule back to planning commission to make changes, second by Trustee Schuette. Motion carried
- b. Motion by Trustee Brown to send a \$100 memorial in honor of Jerry Cleland, on behalf of the township, second by Trustee Schuette. Motion carried.

B) Zoning Administrator: No report

Old Business:

- A) Trustee Schuette to call Peruski about eavestroughs
- B) Supervisor Delong to investigate finishing roof

New Business:

- A) Motion by Trustee Brown to approve routine bills for October & November 2024, second by Trustee Schuette. Motion carried.
- B) Motion by Trustee Schuette to approve amended General Fund budget for April 1, 2024 to March 31, 2025, second by Trustee Brown. Roll call vote: Brown y, Schuette y, McClorey y, Keller y, Delong y. Motion carried 5 yeas 0 nays.
- C) Motion by Trustee Brown to appoint Jim Osentoski to planning commission, second by Trustee Schuette. Motion carried
- D) Motion by Trustee Schuette to appoint Trevor Walsh as alternate on zoning board of appeals, second by Trustee Brown. Motion carried.

Public comment:

Gibbard

Motion by Trustee Schuette to adjourn meeting, second by Treasurer McClorey. Meeting adjourned.

Respectfully submitted

Judy Keller

Clerk

Greenleaf Township Board
Meeting Minutes March 21, 2024
Greenleaf Township Hall 6435 Bay City Forestville Rd Cass City MI 48726

Meeting called to order by: Supervisor Robert Delong at 7:00pm

Pledge of Allegiance:

Guests: Glenn Guilds, Elkland Twp Fire Dept., Cody Ross, Shabbona Garage Forman., Andrew Palmer SCRC

Roll Call: Members Present: Ken Brown, Randy Schuette, Deb McClorey, Robert Delong. Judy Keller absent

Motion by Trustee Randy Schuette to approve the agenda for meeting as presented, with 1 addition by Schuette added, second by Treasurer Deb McClorey.
Motion Carried.

Motion by Trustee Randy Schuette to approve the minutes for the January 18 2024 meeting with two corrections, second by Trustee Ken Brown. Motion Carried.

Motion by Deb McClorey to amend the minutes for the January 18 2024 Election commission meeting, second by Trustee Ken Brown. Motion Carried.

Motion by Ken Brown to approve treasurer's report, second by Trustee Randy Schuette. Motion Carried.

Supervisor Robert Delong appointed and sworn in Cody Tyrrell, Ken Osentoski, and Greg Guza to Planning Commission.

Report

- a) Planning Commission
Ken Osentoski gave update
- b) Zoning Administrator
Chuck VanErp gave update

Old Business

- a) Solar Ordinance
- b) East side fence row and eve toughs
(marking the property lines/ 4ft fences, Robert Delong mentioned knowing an Amish in the community perhaps – look into it)

New Business:

- a) Motion by Trustee Ken Brown to pay to the routine bills for April & May 2024. Second by Treasurer Deb McClorey. Motion carried.
- b) Zoning issue –Randy Schuette (several neighbors have concerns about some ppl living in non-livable home on Jackson rd.) need to contact the health dept.

- c) Trustee Randy Schuette motion to approve the budget for General Fund. Second by Treasurer Deb McClorey. Roll call vote. Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays.
- d) Trustee Randy Schuette motion to approve the Budget for the Fire Fund. Second by Trustee Ken Brown. Roll call vote, Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays
- e) Trustee Randy Schuette motion to approve the Budget for Road Fund. Second by Trustee Ken Brown. Roll call vote, Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays.
- f) Trustee Randy Schuette motion to approve the Resolution for millage renewal for roads. Second by Trustee Ken Brown. Roll call vote, Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays
- g) Trustee Randy Schuette motion to approve Millage renewal for Fire and Emergency Services. Second by Trustee Ken Brown. Roll call vote, Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays
- h) Trustee Randy Schuette motion to approve the General Appropriations Act for General & Fire & Emergency Road Funds. Second by Ken Brown. Roll call vote, Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays
- i) Treasurer Deb McClorey made a motion to table the Cumber Road Rebuild (1 mile west of Leslie). Second by Trustee Randy Schuette. Roll call vote, Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays
- j) Trustee Randy Schuette made a motion to approve the 5-year contract for assessor Connie Lipka of Excell Appraisals, Inc. Roll call vote, Brown yea, Schuette yea, McClorey yea, Keller absent, Delong yea. Motion carried. 4 yeas 0 nays.

Public Comment

Motion by Trustee Randall Schuette to adjourn the meeting, second by Treasurer Deb McClorey. Motion carried. Meeting adjourned at 8:55pm.

Respectfully Submitted by
Kaylene Stine
Deputy Clerk

GREENLEAF TOWNSHIP BOARD
July 18, 2024 Meeting Minutes
Greenleaf Township Hall, 6435 Bay City Forestville Road, Cass City MI 48726

Meeting called to order by: Supervisor Bob Delong at 7:03 PM

Pledge

Guests: Cody Ross – Shabbona Garage Supervisor

Roll Call: Members Present: Trustee Schuette, Treasurer McClorey, Clerk Keller, Supervisor Delong.

Absent Trustee Brown.

Motion by Clerk Keller to approve after adding line-item e-2 Cody Ross, second by Trustee Schuette.

Motion carried.

Motion by Trustee Schuette to approve minutes from the May 16, 2024 meeting, second by McClorey.

Motion carried.

Motion by Trustee Schuette to approve treasure report for the months of May & June 2024, second by Clerk Keller. Motion carried.

Reports:

- A) Planning Commission: Meeting fees & room charges
- B) Zoning Administrator: Pole barn, homes, and solar panels

Old Business:

- a) Trustee Schuette to check with Austin Peruski about the eavestroughs
- b) Invoice for CC Area Emergency Service pd for \$3260.00

New Business:

- a) Motion by Trustee Schuette to pay routine bills for August & September 2024, second by Treasurer McClorey. Motion carried.
- b) Motion by Trustee Schuette to sign contract with King & King for 4 years of audits, second by Treasurer McClorey. Roll call vote: Brown A, Schuette y, McClorey y, Keller yes, Delong yes
Motion carried 4 yeas, 1 absent
- c) Motion by Trustee Schutte to pay EMC insurance at \$354 over what was put in budget. Second by Treasurer McClorey. Roll call vote: Brown A, Schuette y, McClorey y, Keller yes, Delong yes
Motion carried 4 yeas, 1 absent

Public comment: None

Motion by Trustee Schuette to adjourn meeting, second by Treasurer McClorey. Meeting adjourned at 7:55 PM

Respectfully submitted

Judy Keller

Clerk

GREENLEAF TOWNSHIP BOARD
November 21, 2024 Meeting Minutes
Greenleaf Township Hall, 6435 Bay City Forestville Road, Cass City MI 48726

Meeting called to order by: Supervisor Bob Delong at 7:00 PM

Pledge

Guests: Connie Lipka, Excel Appraisals

Roll Call: Members Present: Ken Brown, Randy Schuette, Deb McClorey, Bob Delong, Judy Keller

Motion by Clerk Keller to approve agenda for November 21, 2024 meeting as presented, second by Treasurer McClorey. Motion carried.

Motion by Trustee Schuette to approve minutes from September 19, 2024 meeting, second by Treasurer McClorey. Motion carried.

Motion by Trustee Schuette to approve treasurer's report, second by Trustee Brown. Motion carried.

Ambulance report given by Diane Engel. Still working on length and cost of contract.

Connie Lipka report December Board of Review is December 10th 9 AM

Reports:

A) Planning Commission:

- a. Ken Osentoski chairman, Jim Osentoski secretary
- b. Motion by Trustee Schutte to adopt Planning Commission and Zoning Board of Appeals Fee Schedule, second by Treasurer McClorey. Roll call vote: Schuette y, Brown y, Keller y, McClorey y, Delong y. 5 yeas 0 nays. Motion carried
- c. Motion by Trustee Schuette to rescind previous motion to adopt Planning Commission and Zoning Board of Appeals Fee Schedule, second by Treasurer McClorey. Roll call vote: Schuette y, Brown y, Keller y, McClorey y, Delong Y. 5 yeas 0 nays. Motion carried
- d. Motion by Trustee Schuette to adopt resolution #PC 11-24: A RESOLUTION ESTABLISHING A PLANNING COMMISSION AND ZONING BOARD OF APPEALS FEE SCHEDULE AND AN ESCROW ACCOUNT IN ORDER TO PROVIDE THE TOWNSHIP REIMBURSEMENT FOR EXPENCES INCURED, second by Trustee Brown. Roll call vote: Schuette y, Brown y, McClorey y, Keller y, Delong Y. 5 yeas 0 nays. Motion carried.

B) Zoning Administrator: Report for Aug, Sept, Oct & Nov given by Zoning Administrator Chuck VanErp

Old Business:

- A) Motion by Trustee Schuette to Kevin's Seamless Eavestrough's to repair eavestroughs not to exceed \$1,500, second by Trustee Brown. Motion carried.
- B) Roof on hold until spring

New Business:

- A) Motion by Trustee Brown to pay routine bills for December 2024 & January 2025, second by Treasurer McClorey. Motion carried

- B) Motion by Trustee Schuette to amend General Fund Budget to reflect election grant money of \$5,000 for both income and expenses, second by Trustee Brown. Roll call vote: Schuette y, Brown y, McClorey y, Keller y, DeLong y. Motion carried 5 yeas 0 nays
- C) Motion by Trustee Schuette to approve Elite Electric to upgrade exterior lights and interior emergency exits and lights for \$3,027.72, second by Trustee Brown. Motion carried.
- D) Motion by Trustee Brown to approve clerk to spend election grant of \$5,000 for election items, second by Trustee Schuette. Roll call vote: Schuette y, Brown y, McClorey y, Keller y, DeLong y. Motion carried 5 yeas 0 nays
- E) Motion by Trustee Schuette to improve Reede Road for \$9,666.00 second Trustee Brown. Roll call vote: Schuette y, Brown y, McClorey y, Keller y, DeLong y. Motion carried 5 yeas 0 nays
- F) Motion by Trustee Schuette to approve 2025 board meeting dates of Jan 16, budget hearing Feb 13, Mar 20, May 15, July 17, September 18 & November 20 second by Treasurer McClorey. Motion carried
- G) Motion by Treasurer McClorey to approve 2025 planning commission meeting dates for Feb 20, April 17, June 19, August 21, October 16, December 18, second by Trustee Brown. Motion carried.
- H) Supervisor Nahernak, Clerk Stine, Treasurer Greyberhiel sworn in for 4-year term
- I) Trustees Brown and Schuette sworn in for 4-year term
- J) Deputies to be sworn in at January meeting
- K) Motion by Trustee Schuette to remove Clerk Keller and Treasurer McClorey from Thumb National Checking accounts and add Clerk Stine and Treasurer Greyberhiel to said checking accounts at Thumb National Bank.

Public comment:

Gibbard
Mazure
Schuette
Brown
DeLong

Motion by Trustee Schuette to adjourn meeting, second by Treasurer McClorey. Motion carried.
Meeting adjourned at 8:40 PM

Respectfully submitted
Judy Keller
Clerk